

## NOTICE

This demolition permit will not be accepted until the following items have been provided/addressed.

1. Provide two (2) copies of a Site Plan on 8 ½" x 11" sheets. The Site Plan shall show the following at a minimum:  
Location of water, sewer stub or septic tank, distances from existing buildings to property lines, and dimension of lot.
2. Give notice to utility billing to disconnect water service.  
Othello Water/Sewer Billing (509) 488-5686
3. If applicable, obtain a permit to repair curb, gutter and sidewalk.  
Othello Public Works Dept. (509) 488-6997
4. If a septic tank is located on site, a report or other documentation shall be submitted verifying that the septic tank has been pumped out.

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### WHAT THE INSPECTOR IS LOOKING FOR DURING AN INSPECTION:

**Clean Site** – Remove all floors, foundations, footings basements and retaining walls, down to a minimum of 24 inches below grade. Basement sections below this must be broken into pieces not more than eight (8) inches in any dimension. Basement slabs shall be broken up, to allow drainage.

**Graded Site** – Grade the site so that the surface is smooth. Be sure grading conforms to existing neighboring grades on all sides of lot. Provision may also be required to control dirt and dust during dry times of the year.

**Clean Fill** – Fill excavations and other cavities with non-combustible, inorganic material smaller than eight (8) inches in dimension and cover with dirt or gravel so that broken concrete is not exposed. If a structure is to be built on top of the fill material, a report of the fill shall be submitted verifying that the fill is suitable and properly compacted to support said structure.

**Capped Sewer Lines** – The sewer line, in the location of the end cap, shall be left exposed for the inspector to verify. The capped end should be marked in some fashion, such as a small section of rebar, to later help locate the sewer.

**Abandonment of Septic Tanks** – Every septic tank which has been abandoned or has been discontinued from use shall have the sewage removed, holes knocked in the bottom, to allow for drainage, and shall be completely filled with earth, sand, gravel, concrete or other approved material or removed completely from the site.

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### WHY ARE DEMOLITION PERMITS REQUIRED?

Demolition permits are required to assure that your site is left in a safe, sanitary condition and that the structure is removed from the Assessor's property tax rolls.

### HOW LONG WILL IT TAKE TO PROCESS THE APPLICATION?

Most applications will be approved immediately. However, the complexity and location of a proposed demolition could require extra precautions and may require additional review time.

### HOW MUCH WILL THE DEMOLITION PERMIT COST?

The permit fee is \$104.50 and is due at the time of permit issuance.