



City Clerk's Office
500 E. Main Street Othello, WA 99344
Phone (509) 488-5686 Fax (509) 488-0102
www.othellowa.gov

Bus. Lic. #	_____
BIAS #	_____
Date Rec'd:	_____
Rec'd by:	_____

Special Events/Festivals Business License

Application **MUST** be turned in to Othello City Hall **2 weeks** prior to scheduled event or festival.

BUSINESS INFORMATION

Business Name: _____ UBI #: _____

Mailing Address: _____
P.O. Box or Street & Number City State Zip Code

Description of Business: _____

BUSINESS OWNER INFORMATION

Business Owner: _____ Phone #: _____

DOB : _____ Drivers License # _____

Address: _____
P.O. Box or Street & Number City State Zip Code

VEHICLE INFORMATION

Vehicle Info: Year _____ Make _____ Model _____ License # _____

FESTIVAL / EVENT

Festival / Event : _____ Date(s) of Event: _____

Festival/Event Coordinator: _____ If registered with a festival, attach copy of registration.

If you will be cooking or serving food:

1. Attach a copy of your Adams County Health Dept. Permit receipt or submitted application or contact them at (509) 331-2031 to apply.
2. Will there be cooking or smoke or grease? _____ ALL cooking vendors MUST have a new or currently inspected 5 lb. ABC fire Extinguisher. Cooking vehicles MUST be equipped with a new or currently inspected Type 1 Hood & a Class K fire extinguisher;
3. The date your cooking vehicle was last inspected by L&I _____

4. Is an L&I sticker posted & current? _____ if no, call L&I for an inspection (509) 764-6921 prior to returning application

5. Explain your method of trash, litter, and grease and/or sewer disposal: _____

O.M.C. 12.12.150 Viscous materials not to be discharged. No person shall discharge or cause to be discharged into the public sewer system any flammable or explosive liquid, solid or gas, any garbage not properly shredded, any ashes, cinders, sand, mud, oil, grease, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, or any other solid or viscous substance capable of causing obstruction to the flow in sewers or other interference with the proper operation of the sewage treatment plant; provided, that waste fluids containing minute portions of commercial petroleum oils may be discharged into the public sewer system after the installation of a grease trap inspected and approved by the superintendent. (Ord. 164 § 502, 1955).

PLEASE INITIAL WHEN READ: _____

6. Explain your dust control plan: _____

Refer to the attached Othello Municipal Code, Chapter 5.12 Dust Control

7. Please list 2 names & phone numbers of people to contact in the event of an emergency.

Name		Phone Number		
FEES:	-Full year, valid through March 31st	\$80.00	- ¾ Year, April through June 30th,	\$60.00
	- Half Year, valid July 1 st thru September 30 th	\$40.00	- ¼ Year, October 1 st through December 31 st	\$20.00

NOT TRANSFERABLE OR REFUNDABLE

Make a CHECK payable to the City of Othello. Cash, Check Debit or Credit card may be used as form of payment.

Signature of Person filling out form: _____ Date: _____

FOR OFFICE USE ONLY

Public Works Director:

Approved / Denied by: _____ Date: _____ Comments: _____

Adams County Fire District No. 5:

Approved / Denied by: _____ Date: _____ Comments: _____

City Clerk's Office:

Approved / Denied by: _____ Date: _____ Comments: _____

Othello Police Department:

Approved / Denied by: _____ Date: _____ Comments: _____

Please initial if approved. If denied, please provide compliance requirements.