



City of Othello – SPORTS FACILITY USE APPLICATION

OTHELLO PARKS & RECREATION | 81 E. PINE ST. | Othello, WA 99344 | (509) 331-2770

EVENT ORGANIZER CONTACT INFORMATION

NAME OF ORGANIZER:

PURPOSE OF USE:

ADDRESS:

PHONE:

RENTAL DATE:

EMAIL:

ESTIMATED
ATTENDANCE

ALT. CONTACT:

CITY/STATE/ZIP:

SPORT REQUESTED: ☐ SOCCER FIELD ☐ BASEBALL FIELD ☐ SOFTBALL FIELD
☐ BASKETBALL COURT ☐ HOCKEY RINK ☐ SKATE PARK OTHER _____

PARK REQUESTED: ☐ LIONS ☐ TAGGARES

LIGHT REQUESTED: ☐ NO ☐ YES (additional charge) Lights on at _____ p.m.. Lights off at _____ p.m.

DURATION OF USE: ☐ Weekday ☐ Weekend ☐ Practice/One Time Only

FIELDS REQUESTED: ☐ F1 ☐ F2 ☐ F3 ☐ F4 ☐ F5 ☐ F6 ☐ F7

PITCHING RUBBER DISTANCE: ☐ 35' ☐ 40' ☐ 43' ☐ 50' **BASE DISTANCE:** ☐ 60' ☐ 65' ☐ 80'

SOCCER DIMENSIONS: _____

MOUND REQUESTED: ☐ NO ☐ YES (See additional charge below) **TOTAL TIME REQUESTED:** _____

Do you plan to sell food, merchandise or services? ☐ YES ☐ NO

Do you plan to include vendors of goods or services? ☐ YES ☐ NO

The sale of anything by a vendor, the user or participants requires prior approval by the City of Othello. The Event Director is responsible for obtaining all permits for the sale and distribution of items including, but not limited to: City of Othello Business License, WA State Health Department Food Handler's Card and Adams County Health Department Temporary Food Establishment Permit. Proof of permits will be required fourteen (14) business days prior to event.

FIELD USE RULES & REGULATIONS

1. ALCOHOL IS NOT PERMITTED TO BE POSSESSED OR CONSUMED IN ANY CITY PARKS OR FACILITIES.
2. NO DRIVING AND/OR VEHICLES IN THE PARK.
3. NO NUTS, NO SEEDS AND NO PETS IN THE BASEBALL COMPLEX!
4. Any unauthorized entry and use of City property will be subject to the consequences of all laws of the City, County and State.
5. The City of Othello is not responsible for lost, stolen or damaged equipment, supplies or any other property that is used or left in a City facility.
6. The Event Director/Facility Renter takes full responsibility for the care and supervision of the facilities, is responsible for any
7. damage to City property and shall reimburse the City for such damages. Facilities must be left clean and free of debris after each use.
8. An adult must make the request for facility usage. Juveniles must always have adequate adult supervision during facility use.
9. Public Works has the authority to restrict sports field usage due to weather and field conditions.
10. City employees will turn lights on and off. Lights will be shut off after the scheduled time ends for each use.
11. No reservations will be made more than 30 days in advance.
12. Reservations must be reserved at a minimum of five (5) days in advance and paid in full. Rental fees will only be reimbursed if cancellation is received at City Hall three (3) or more days prior to reservation date.

The organization and individuals using public facilities agree to protect and to indemnify for costs, legal and other expenses the City, its officers, employees, elected officials and agents from all claims, liabilities or suits related to or arising from acts of omission of such organization or individuals in connection with the use of any such public facility.

I, the undersigned, have read the policies for the rental/use of City of Othello facilities and will abide by the attached policies.

EVENT DIRECTOR/RENTER SIGNATURE: _____ **DATE:** _____

FOR OFFICIAL USE ONLY:

RENTAL TYPE	FEE	UNIT	TOTAL
Practice Hourly Rental (No Lines/Chalk)	\$15.00	_____ hours x \$15.00 x _____ # of Field(s) =	\$
Practice Hourly Rental (w/Lights No Lines/Chalk)	\$20.25	_____ hours x \$20.25 x _____ # of Field(s) =	\$
League Game Rental (2hr) (Painted Lines/Chalk)	\$43.75	_____ Fields x _____ Game \$43.75 =	\$
Portable Mound Rental	\$136.00	_____ # of Field(s) x _____ \$136.00 =	\$
		BALANCE DUE:	\$
APPROVED BY:		DATE:	RECEIPT#:



City of Othello – YOUTH SPORTS COMPLIANCE STATEMENT FORM
CONCUSSIONS AND SUDDEN CARDIAC ARREST

Youth Sports groups are required to be in compliance with the concussions and sudden cardiac arrest information. You can find resources on our city website. <https://www.othellowa.gov/departments/ParentRecreationResources>

YOUTH SPORTS GROUP COMPLIANCE STATEMENT Concussions and Sudden Cardiac Arrest

For RCW 4.24.660, RCW 28A.600.190 & RCW 28A.600.195

Youth Sports Head Injury Policies and Sudden Cardiac Arrest Awareness

CITY OF OTHELLO (WCIA MEMBER)

Youth Sports Group: _____ requests the use of City of Othello fields/facilities for the dates and times shown in the attached field request form(s).

_____, a private non-profit youth sports group, verifies all coaches, athletes, and their parents/legal guardians have complied with mandated policies for the management of concussions, head injuries, and sudden cardiac arrest awareness as prescribed by *RCW 4.24.660, RCW 28A.600.190 and RCW 28A.600.195*.

The insurance required of the Youth Sports Group listed above shall be as follows:

General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations contractual liability, and coverage for participant liability. The City of Othello shall be named as an additional insured on (Youth Sports Group) General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$2,000,000 for each occurrence, \$2,000,000 general aggregate. Proof of insurance and additional insured endorsement are attached.

_____ (Youth Sports Group) shall defend, indemnify and hold harmless the City of Othello, its officers, officials, employees, and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Othello.

Signed: _____

Representative of (Youth Sports Group) (Date)

Printed: _____

Note: Access to the City of Othello fields & facilities may not be granted until all requirements of this application are complete and approved by the City of Othello