The City of Othello Public Works

111 North Broadway Avenue Othello, Washington 99344 Phone (509) 488-6997
Fax (509) 488-3701

FIRE HYDRANT BACKFLOW DEVICE CHECKOUT FORM

BILLING INFORMATION (PLEASE PRINT) (Updated 9/25/20)

BUSINESS NAME:	CONTACT:
ADDRESS:	PHONE:
METER USE LOCATION:	ESTIMATED TIME OF USE:
BUSINESS LIC. TO WORK WITHIN CITY LIMITS? ☐ Yes ☐ No UBI #:	METER SIZE NEEDED: ☐ 1" Meter ☐ 3" Meter

CONTRACTOR /APPLICANT:

I certify that I have received the identified equipment in good working order and will return it in the same or better condition or I will pay actual costs plus 15% to the City of Othello within 30 days of last estimated time of use date.

SIGNED: _____ DATE:_____

☐ **FAXED TO CITY HALL/ DEVICE CHECKED OUT _____**

PUBLIC WORKS DEPARTMENT USE ONLY

DATE EQUIPMENT CHECKED OUT:	METER I.D. #:
BEGINNING METER READ: (Meters read up in gallons)	HYDRANT WRENCH CHECKED OUT: ☐ YES ☐ NO
ENDING METER READ:	HYDRANT WRENCH RETURNED: ☐ YES ☐ NO
RETURNED IN FULL WORKING ORDER: ☐ YES ☐ NO	NOTES:

☐ **FAXED TO CITY HALL/ DEVICE RETURNED _____**

FINANCE DEPARTMENT / UTILITY BILLING USE ONLY

☐ SET UP UTILITY BILLING ACCOUNT	☐ HAVE A SEPARATE ACTIVE WATER ACCOUNT AUTHORIZATION
☐ MONTHLY READS PROVIDED BY PUBLIC WORKS	☐ FINAL INVOICE MAILED

NOTES:_____

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RATES: (As per Othello Municipal Code 12.16.110 Private Uses of City Fire Hydrants)

REFUNDABLE DEPOSIT: ☐ 1" Meter - $300 ☐ 3" Meter - $500
BASE RATE: $50.00 Per Month
VOLUME RATE: Billed in 100 cubic foot units, as set by current water rate ordinance.
DEPOSIT PAID BY: ☐ CASH ☐ CHECK ☐ CREDIT CARD RECEIPT#:_____