



# The City of Othello

500 East Main Street OTHELLO, WASHINGTON 99344 Telephone (509) 488-5686  
Fax (509) 488-0102

## RESIDENTIAL FENCE PERMIT

Thank you for inquiring about a permit to place a fence on your residential property. This permits you to construct or reconstruct a fence without submitting a site plan and design details if all the following criteria are met.

1. Will the fence be built around your own home? YES \_\_\_\_\_ NO \_\_\_\_\_
2. Will the fence be 13 feet or more, from the front curb? YES \_\_\_\_\_ NO \_\_\_\_\_
3. The only concrete being used will be to anchor each post? YES \_\_\_\_\_ NO \_\_\_\_\_
4. Will the fence be entirely on your property? YES \_\_\_\_\_ NO \_\_\_\_\_
5. Will the front yard fence be 3 feet high or less? YES \_\_\_\_\_ NO \_\_\_\_\_
6. Will the backyard fence be 6 feet high or less? YES \_\_\_\_\_ NO \_\_\_\_\_
7. Will all fencing over 3 feet high be set back from the curb equal to or more than the house on either side? YES \_\_\_\_\_ NO \_\_\_\_\_
8. Do you have a swimming pool over 2 feet deep? YES \_\_\_\_\_ NO \_\_\_\_\_
9. If you have a **corner lot**, will any fence over 3 feet high be at least 45 feet from the curb radius? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
10. Have you identified the property line with survey pins? YES \_\_\_\_\_ NO \_\_\_\_\_

Please draw a sketch of your property showing the proposed fence on a separate sheet of paper and attach it to this application to submit it for review.

### IMPORTANT REQUIREMENTS FOR ALL FENCES:

- The fence must be made of new material, wood, vinyl, or steel.
- There cannot be any sharp, protruding, or dangerous edges.
- A fence over three feet high enclosing the backyard must have a gate.
- If a contractor installs the fence, they must have a State, and City license.
- No fence can be electrified or hazardous to touching.
- If your fence encloses any utility box, valve, man hole, meter, etc. call that utility for approval.
- No Fence will be permitted *in, on or across* a utility easement or City right-of-way. **ANY NON-COMPLIANCE WITH THIS WILL RESULT IN THE FENCE BEING REMOVED AT THE COST OF THE OWNER.**
- **Be sure you call 811 OR 1-800-424-5555 to have public utilities located before digging postholes.**
- No fence can be over 6 feet high.

I AGREE TO BUILD MY FENCE IN COMPLIANCE WITH ALL THE ABOVE TERMS.

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

CONTRACTOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY LICENSE: \_\_\_\_\_ STATE LICENSE: \_\_\_\_\_

THIS FENCE PERMIT IS VALID FOR SIX MONTHS AFTER THIS DATE. \_\_\_\_\_

### TO BE COMPLETED BY THE CITY OF OTHELLO PUBLIC WORKS DIRECTOR

The public works director shall review and approve this fence permit prior to approval and issuance of permission to erect a fence.

DOES THIS FENCE COMPLY WITH ALL STANDARDS ☐ YES ☐ NO

APPLICATION FOR FENCE PERMIT IS APPROVED ☐ YES ☐ NO

NOTES: \_\_\_\_\_

PUBLIC WORKS DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

- ☐ North Arrow
- ☐ Property Lines
- ☐ Building Location(s)
- ☐ Fence Location
- ☐ Fence Height(s)
- ☐ Road and/or Alley Location
- ☐ Any Easements
- ☐ Measurements
- ☐ Scale ¼" =

